

Orienteering in the Heart of North Yorkshire

Claro Orienteering Club



Child and Vulnerable Adult Protection Policy

Sport can and does have a powerful and positive influence on people - especially young people and vulnerable adults. Not only can it provide opportunities for enjoyment and achievement; it can also develop valuable qualities such as self-esteem, leadership and teamwork. Claro Orienteering Club committed to ensuring that all young people and vulnerable adults who participate in orienteering have a positive experience in as safe an environment as possible.

As a club affiliated to British Orienteering Claro Orienteering Club has agreed to abide by the British Orienteering Child Welfare Policy and Procedures. These have been adopted in accordance with Appendix B. A full copy of the policy can be found at:

http://www.britishorienteering.org.uk/images/uploaded/downloads/governance_policies_osafe.pdf

Responsibilities

Claro Orienteering Club will:

- Accept the moral and legal responsibility for implementing procedures to provide a duty of care for young people and vulnerable adults, to safeguard their well-being and to protect them from abuse;
- Respect and promote the rights, wishes and feelings of young people;
- Recruit, train and supervise their employees, volunteers and other workers so as to adopt best practice to safeguard and protect young people from abuse, and themselves against allegations;
- Require staff and volunteers to adopt and abide by the British Orienteering Child Welfare Policy and Procedures which incorporate the British Orienteering Code of Ethics and Conduct;
- Respond appropriately to any complaints about poor practice or allegations of abuse.

Club Welfare Officer

The club will appoint a Club Welfare Officer who will act as a first point of contact for any person in orienteering at a club level who has a concern about safeguarding the welfare of children and vulnerable adults. They will assist the club in developing and promoting an environment inclusive of, and friendly to, young people.

Appendix A

Quick Reference Reporting Guide

Concerns of Possible Abuse from OUTSIDE the Sport If you are responding to concerns, allegations or suspicions of suspected abuse OUTSIDE the orienteering environment:	Concerns of Possible Abuse from WITHIN the Sport If you are responding to concerns, allegations or suspicions of suspected abuse WITHIN the orienteering environment (i.e. in your club):
If you are concerned that a child could be being abused outside the orienteering club:	If you are concerned about the behaviour of another adult in orienteering towards a young person:
	
If the child requires immediate medical attention, call an ambulance and inform the doctor that there is a child welfare concern.	If the child requires immediate medical attention, call an ambulance and inform the doctor that there is a child welfare concern
	
Report your concern to the Club Welfare Officer/British Orienteering Lead Child Welfare Officer who will refer the matter to Social Services or the Police without delay. Make a record of anything the child or what you have seen, if possible with dates and times.	Report concerns to the Club Welfare Officer who will: <ul style="list-style-type: none"> o Complete the British Orienteering Incident Report form o Report to the British Orienteering Lead Child Welfare Officer o Where urgent concerns (British Orienteering Lead Child Welfare Officer unavailable) refer immediately to Social Services /Police and copy Incident Report form to both them and the British Orienteering Lead Child Welfare Officer within 24 hours
	
If the Club Welfare Officer/British Orienteering Lead Child Welfare Officer is not available, refer the matter to Social Services or the Police without delay.	
	
Discuss with Social Services or the Police whether it is appropriate to discuss the matter with the parents.	
	
Complete a British Orienteering Incident Report Form and copy it to the relevant external agency and the British Orienteering Lead Child Welfare Officer.	

Useful Contacts

Orienteering Contacts

British Orienteering Lead Child Welfare Officer	British Orienteering 8a Stancliffe House Whitworth Road Darley Dale, Matlock Derbyshire, DE4 2HJ	01629 734042
Club Welfare Officer Linda Kelly		01943 872232

Local Contacts

Local Social Services NB: in an emergency the Samaritans will hold the Social Services Duty Officer's contact number	North Yorkshire County Council Customer Services Centre (Social Care Enquiries) Out of hours emergency duty team	0845 034 9410 0845 034 9417
Local Police In an emergency contact via 999		0845 60 60 24 7
NSPCC free phone 24 hour helpline		0808 800 5000

National Contacts

The NSPCC	National Centre 42 Curtain Road London, EC2A 3NH	0207 825 2500 0808 800 5000
Children 1st in Scotland	CHILDREN 1ST 83 Whitehouse Loan, Edinburgh, EH9 1AT	0808 800 2222
Childline UK NI Childline	Freepost 1111 London, N1 0BR 74 Duke Street Londonerry	0800 1111 0504 311555
NSPCC Cymru/Wales Child Protection Helpline	Mon - Fri 10am - 6pm	0808 100 2524
NSPCC Child Protection in Sport Unit (CPSU)	3 Gilmour Close Beaumont Leys Leicester, L41E	0116 234 7278
NSPCC Asian Child Protection Helpline		0800 096 7719

Appendix B

British Orienteering Child Welfare & Vulnerable Adults Regulations

1. The Claro Orienteering Club, agrees to adopt the British Orienteering Child Welfare Policy and Procedures.
2. All individuals involved in Orienteering through Claro Orienteering Club at every level, including participants, Officials, Instructors/Coaches, Administrators, Club Officials or spectators (where it is feasible to manage) agree to abide by the British Orienteering Code of Ethics and Conduct ("Code") and all such individuals participating or being involved in orienteering through Claro Orienteering Club in one of the aforementioned roles or in a role which comes within the intended ambit of this paragraph and the British Orienteering Child Welfare Policy and Procedures generally are deemed to have assented to and as such recognise and adhere to the principles and responsibilities embodied in the Code.
3. Each and every constituent member of Claro Orienteering Club including without limitation all clubs and disciplines, shall be responsible for the implementation of the British Orienteering Child Welfare Policy and Procedures in relation to their members.
4. Any act, statement, conduct or other matter which harms a young person or people, or poses or may pose a risk of harm to a young person or people, shall constitute behaviour which is improper and brings the sport into disrepute.
5. In these Regulations the expression "Offence" shall mean one or more of the Offences contained in Schedule 4 to the Criminal Justice and Court Services Act 2000 and amendment within the Sexual Offences Act 2003 (Home Office Circular 2005/16) and any other criminal offence which reasonably causes British Orienteering to believe that the person accused of the offence poses or may pose a risk of harm to a young person or people.
6. Upon receipt by Claro Orienteering Club of:
 1. notification that an individual has been charged with an Offence; or
 2. notification that an individual is the subject of an investigation by the Police, Social Services or any other authority relating to an Offence; or
 3. any other information which causes the body reasonably to believe that a person poses or may pose a risk of harm to a young person or people then Claro Orienteering Club shall have the power to order that an individual be suspended from all or any specific orienteering activity for such a period and on such terms and conditions as it deems fit.
7. In reaching its determination as to whether an order under Regulation 6 should be made Claro Orienteering Club shall give consideration, inter alia, to the following factors:
 1. whether a young person is or young people are or may be at risk of harm;
 2. whether the matters are of a serious nature as determined in 5 above;
 3. whether an order is necessary or desirable to allow the conduct of any investigation by Claro Orienteering Club or any other authority or body to proceed unimpeded.
8. The period of an order referred to in 6 above shall not be capable of lasting beyond the date upon which any change under the Rules of Claro Orienteering Club or any Offence is

decided or brought to an end.

9. Where an order is imposed on an individual under Regulation 6 above, Claro Orienteering Club shall bring and conclude any proceedings under the Rules of Claro Orienteering Club against the person relating to the matters as soon as reasonably practicable.

10. Where a person is convicted, or is made the subject of a caution in respect of an Offence, that shall constitute a breach of the rules of Claro Orienteering Club it shall have the power to order the suspension of the person from all or any specific Orienteering activity for such a period (including indefinitely) and on such terms and conditions as it thinks fit.

11. For the purposes of these Regulations, Claro Orienteering Club shall act through the British Orienteering Child Welfare Case Management Group and the Disciplinary Panels.

12. Notification in writing or an order referred to above shall be given to the person concerned and/or any Club with which he/she is associated as soon as reasonably practicable.

13. Where a person is deemed to be unsuitable to work with young people, British Orienteering may refer the person for consideration for inclusion on the Protection of Children Act (POCA) list.

Requirement for Members in the United Kingdom

All associations, clubs and members of British Orienteering including, and without limitation, each and every other club and discipline must include the following wording under a 'Child Welfare' heading within their rules:

"The [name of Constituent Member] agrees to adopt the British Orienteering Child Welfare Policy and Procedures. All individual members are deemed to have read, understood and assented to the British Orienteering Code of Ethics and Conduct ("Code") and as such recognise and adhere to the principles and responsibilities embodied in the Code."

All Constituent Members shall ensure that the following wording is incorporated into all membership forms and all forms, contracts and/or terms of engagement regarding the appointment of Instructors/Coaches, Officials and other individuals on a full-time, part-time or voluntary basis;

"I, [name] have read and understood the British Orienteering Code of Ethics and Conduct ("Code") and as such agree to fully recognise and adhere to the principles and responsibilities embodied in the Code."